

Stoelzle Glass Group is one of the leading international producers of high-end packaging glass for the Spirits, Pharma, Perfumery & Cosmetics and Specialities markets. With seven glass production sites worldwide, four decoration sites and 3,350 employees, we are a family-owned company with more than 200 years of successful glass making history.

# **HEALTH & SAFETY ADMINISTRATOR**

Location: Knottingley, UK

### Your Responsibilities:

- To work in a way that engages with employees at all levels in maintaining and improving Health and Safety standards.
- To assist in the development of procedures that take into account legislation and best practice.
- The assessment of risk and the implementation of suitable control and improvement activities to reduce any identified risks, including general risk assessments, manual handling, fire, COSHH etc.
- The investigation of accidents, incidents and near misses, working with those involved to develop improvements to prevent reoccurrences.
- o Liaise with external agencies and internal support functions, such as Occupational Health.
- o Involvement in the Health and Safety committee, actively promoting awareness of health and safety issues.
- Deputise for the Health and Safety Manager in their absence.

#### **About You:**

- Excellent communication skills and the ability to communicate at all levels.
- NEBOSH General Certificate in Health and Safety (or equivalent) (or willing to work towards).
- Self-motivated with a positive attitude.
- Good organisational skills.
- o Friendly approach.
- Ability to work effectively in a busy environment.
- Able to work as part of a team or individually.

#### We Offer:

- o Continuous learning and training depending on personal demands.
- Competitive Salary.
- Company Pension Contributions.
- Weekly onsite physiotherapist and access to an occupational health nurse.
- Cycle2Work scheme and other cash benefits.

## Do you share our passion for glass?

Please apply at our Online-Portal: <a href="www.stoelzle.com/stf/career">www.stoelzle.com/stf/career</a>
Contact: Richard Taylor, Head of Human Resources