



STOELZLE GLASS GROUP

## **INSTRUCTION TO EXTERNAL COMPANIES**

### **According to section 14 Paragraph 1 in combination with section 8 Paragraph 2 num 1 of the industrial safety act**

Work Instructions for external companies by building and installation work.

1. Any person entering the premises of STOELZLE OBERGLAS GmbH shall strictly observe the "General Safety Instructions" of STOELZLE OBERGLAS GmbH and promptly follow all instructions given by staff members of STOELZLE OBERGLAS GmbH.
2. On most parts of the premises, it is strictly prohibited to smoke.
3. The road traffic regulations and a speed limit of 10 km/h must be observed on the premises!
4. Load movement and loading activities (for lift trucks) must always be given priority!
5. An approval must be obtained before commencing any hot work.
6. An entry permit must be obtained before any work in containers is commenced.
7. All ladders must have a mark of approval (EN 131, ÖNORM Z 10098, etc.)!
8. It is prohibited to use machines with damaged housing, damaged power cable and hand tools with damaged handles.
9. Hearing protection must be used for noisy work (grinding, cutting work, etc.!).
10. When working in positions from which a person could fall down (e.g. roof tiling work with a falling height of 3.0 m and more in favourable weather, working on pedestals with a falling height of more than 2.0 m), it is necessary to wear a safety harness!
11. Only holders of a fork lift truck or crane driving license may operate fork lift trucks and cranes! Before using any sling gears for work, check their proper condition. Sling gears must have the relevant marking.
12. Where applicable, measures to secure persons must be taken for earthwork and digging work (reinforcing, escarping and sheeting) (from 1.25 m).
13. When erecting scaffolding, ensure that it cannot collapse or fall over. Scaffolding must be checked in accordance with the regulations ( the test books must be available on the construction site!).
14. All provisions of the Decree on the Protection of Construction Workers and of the Industrial Safety Act as amended must be complied with!
15. Your employer has instructed you about the risks of the working materials and working equipment used by you during the last 12 months, and you have the qualifications required for the performance of the work.

I have read and understood and I acknowledge the working instructions printed above:

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_